

# Privacy Policy

Last updated: 5 Nov 2018

The High Throughput Process Development Conference Series (HTPD) operates <https://www.htpdmeetings.com> (the "Site"). This page informs you of our policies regarding the collection, use and disclosure of Personal Information we receive from users of the Site.

We use your Personal Information only for providing and improving the Site. By using the Site, you agree to the collection and use of information in accordance with this policy.

## Information Collection And Use

The Site is used for registration and submission of abstracts to HTPD meetings.

For this purpose users must create a user profile (signup) and voluntarily provide us with certain personally identifiable information. Personally identifiable information may include, name, affiliation and email address ("Personal Information")

The secure server encrypts all contact information a visitor enters before it is sent to HTPD, and is also used to store Personal Information securely.

The contact information is used to respond to the users, regarding the processing registration to the event and the evaluation of the submitted abstract.

Financial information (such as credit card number, expiration date) is supplied directly to Netaxept to pay for the registration.

HTPD is the sole owner of the collected information

## Correcting/Updating/Deleting/Deactivating of Personal Information

If a user's Personal Information changes (such as zip code, phone, email, or postal address), or no longer desires our service, the information can be corrected, updated or deleted. This can be done through the user profile page, by contacting HTPD at email: [info@bo-conf.com](mailto:info@bo-conf.com) or phoning: +46 705 320438.

## Communications

We may use your Personal Information to inform you of upcoming htpd meetings and news.

Users who no longer wish to receive communications may opt-out by replying with remove or unsubscribe in the subject line in the email or sending a request to [info@bo-conf.com](mailto:info@bo-conf.com).

## Cookies

Cookies are files with small amount of data, which may include an anonymous unique identifier. Cookies can be sent to your browser from a web site and stored on your computer's hard drive.

We do not use cookies or other tracking data to identify you visiting the Site or as means of sending you advertising and promotional material.

## **Security**

The security of your Personal Information is important to us, but remember that no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your Personal Information, we cannot guarantee its absolute security.

## **Changes To This Privacy Policy**

This Privacy Policy is effective as of Nov 5, 2018 and will remain in effect except with respect to any changes in its provisions in the future, which will be in effect immediately after being posted on this page.

We reserve the right to update or change our Privacy Policy at any time and you should check this Privacy Policy periodically. Your continued use of the Service after we post any modifications to the Privacy Policy on this page will constitute your acknowledgment of the modifications and your consent to abide and be bound by the modified Privacy Policy.

If we make any material changes to this Privacy Policy, we will notify you either through the email address you have provided us, or by placing a prominent notice on our website.

## **Contact Us**

If users have any questions or suggestions regarding our privacy policy, please contact us at:

Email: [info@bo-conf.com](mailto:info@bo-conf.com)

Mail: B.O. Conference Service, Storskogsvagen 24, 75645 Uppsala, Sweden